

# LEADERSHIP & MANAGEMENT

QNET presents the two-day workshop:

## Project Management: A Practical Approach (a two day workshop)

Tuesday, April 21 and Thursday, April 30, 2009 – 8:15 a.m. to 4:15 p.m. (both days)

Learn how to manage your projects successfully with some practical skills such as project planning, scheduling, tracking, change management and reporting. The workshop also emphasizes the importance of working with people to clarify expectations, define roles, and build commitment. The first day is an overview of the topic areas and the second day is a practical case project starting at initiation, through planning, execution, and control to closure for practice in applying the skills learned.

Topic areas:

- What are: projects, project management, and project managers
- Know the destination: scope definition
- Laying a route: work breakdown structure, schedule, and risk
- The human side: resources, responsibilities, and relationships
- Making headway: controlling scope, reporting progress

**Presenter: Allison Atkey, Atkey Consulting Inc.** has managed a wide range of projects including project launches, organization change initiatives, and application development.

This workshop is:

- An optional course in the 70 credit hour [Certificate in Management Development \(CMD\)](#)
- Eligible for credit in the [CAM:OE \(Certificate in Applied Management: Organizational Effectiveness\)](#) in partnership with the University of Manitoba Continuing Education

### PRESENTED IN PARTNERSHIP WITH:

Industry Training Partnerships, Manitoba Competitiveness Training and Trade Canada / Manitoba Business Service Centre

-----  
**REGISTER NOW** - Fax this form to (204) 949-4990 or [CLICK HERE](#) to register online

Fee:     \$559.00 + GST for QNET Members                       \$659.00 + GST for Non-Members  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Organization \_\_\_\_\_ City \_\_\_\_\_  
Ph \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_  
Payment method:    VISA                       AMEX                       MasterCard                       Cheque Enclosed  
Card # \_\_\_\_\_ Expiry \_\_\_\_\_  
Cardholder name \_\_\_\_\_ Signature \_\_\_\_\_

Participants will receive location and final details approximately 3 days prior to session, please contact QNET if you do not receive this information. Cancellations must be received in writing no later than 6 business days prior to the course. After that time, the full registration fee will apply and only replacement participants will be accepted. Invoices will be sent for non-attendance. G.S.T. Reg # 899755334RT.

**NOTE: Items highlighted in blue are hyperlinked directly to the QNET website.**



QNET  
Suite 303  
171 Donald Street  
Winnipeg, MB R3C 1M4  
p: (204) 949-4999  
f: (204) 949-4990  
mail@qnet.mb.ca  
www.qnet.mb.ca