

QUEST SERIES

QNET presents:

HR Basics: Don't let HR Become a Nightmare

Monday, February 12, 2018 – 11:30 a.m. to 1:30 p.m. – Luncheon Presentation

Location: QNET - Suite 660, 175 Hargrave Street, Winnipeg

Find out how Human Resources (HR) can be much easier if you create structured processes to deal with potential issues so they don't keep you up at night.

Designed for managers who have not specialized in HR, this session will help you understand the human resource aspects of your position including the legalities that need to be in place, such as policies, recruitment, and employee termination.

At this luncheon presentation, explore how you can:

- Assess to see if your workplace is legally compliant under Employment and Labour Law.
- Ensure your policies are clear and concise.
- Learn how to recruit employees to ensure you're getting the right person for the job.
- Understand how termination works and what needs to be done before taking this final step.

Presenter: Janice Goldsborough

Janice Goldsborough has a wide range of experience in human resources spanning over 25 years. She is president of The HR Basics and focuses on providing relevant advice and comprehensive knowledge in the areas of recruitment, change management, employee retention, labour relations, organizational development, compensation, and training in both the corporate and non-profit sectors.

Fee: (includes a light lunch)

- \$39.00 + GST for Members of QNET and APICS Winnipeg
- \$49.00 + GST for Non-Members

This session is presented by QNET in partnership with APICS Winnipeg Chapter, and Manitoba Education and Training.

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