

# LEADERSHIP & MANAGEMENT

QNET presents:

## Facilitation Fundamentals

Thursday, March 3 and Friday, March 4, 2011 (two day workshop) - 8:15 a.m. to 4:15 p.m.

This two day workshop will be of interest to workplace leaders, human resource consultants, training officer or coordinators, adult educators, teachers, workshop facilitators, instructors, trainers, instructional aides, employment and career counselors, vocational/voc-rehab counselors, and work experience / placement coordinators.

### What will you learn?

- Learn and experience 5 Pillars of the Behavioural Model of Practical Facilitation.
- Acquire several effective facilitation activities.
- Gain exposure to current and creative facilitation techniques and resources.
- Learn and practice skills and tips for handling a difficult situation / participant.
- Facilitate 2 workshop sessions with learning outcomes.

The Facilitation Fundamentals philosophy is "**Learn by Doing**".  
The workshop is an oasis of fun, learning, empowerment and refreshment.  
So come for the two days and be prepared to enjoy and learn.

### You should attend if you:

- Need to know what effective facilitators do and how they do it.
- Want to create resources that can be implemented immediately.
- Are seeking a learning environment where facilitation issues are discussed
- Are looking to gain and share resources, techniques and experiences.

**Workshop facilitator: Ron Bartlette** is founder and Executive Director of the Winnipeg Transition Centre. Ron's extensive experience in the Employment Counseling field includes group and individual counseling and the development of the Career and Employment Coach Certificate, which he delivers across Canada. Ron is also an accomplished workshop facilitator and has developed a highly successful Practical Workshop Facilitation Skills Certificate which he offers to facilitators and other professionals throughout Canada.

This workshop is: - An optional course in the 70 credit hour **Certificate in Management Development (CMD)**  
- Eligible for credit in the **CAM:OE (Certificate in Applied Management: Organizational Effectiveness)** in partnership with the University of Manitoba Continuing Education

Presented in partnership with Industry Workforce Development, Manitoba Entrepreneurship Training and Trade

**REGISTER NOW** - Fax this form to (204) 949-4990 or register online at [www.qnet.mb.ca](http://www.qnet.mb.ca)

Fee:  \$499.00 + GST for QNET Members  \$599.00 + GST for Non-Members

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ City \_\_\_\_\_

Ph \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Payment method:  VISA  AMEX  MasterCard  Cheque Enclosed

Card # \_\_\_\_\_ Expiry \_\_\_\_\_

Cardholder name \_\_\_\_\_ Signature \_\_\_\_\_

Participants will receive location and final details approximately 3 days prior to the session; please contact QNET if you do not receive this information. Cancellations must be received in writing no later than 6 business days prior to the course. After that time, the full registration fee will apply. Replacement participants are accepted anytime. Invoices will be sent for non-attendance. G.S.T. Reg # 899755334RT



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